



Dear applicant,

We appreciate your interest in becoming a director for Western Colorado Latino Chamber of Commerce, let us begin with a brief overview on who we are and what we do.

The Western Colorado Latino Chamber of Commerce understands that in order to have a strong economic impact you must have a strong community. We are truly blessed in our community to have leaders, business owners, educators, entrepreneurs, students, and citizens willing to make the Western Slope a better place, sharing the responsibility of creating economic success and happiness.

The WCLCC sponsors several events throughout the year to help support our community, here is where having committed board members and volunteers plays an important role. Board members work alongside volunteers and supporters and they are the image of WCLCC to our community, reason why we want to have the best people interacting with our members. Keep in mind that the WCLCC works for its members; therefore, our goal is to help our small businesses in the area progress and grow.

In terms of directors, we strive for active and committed persons from our community. WCLCC is growing and it requires people willing to engage and help with its growth; there is no specific set of skills we aim for, but we surely look for disciplined, motivated, and responsible volunteers trying to make a positive impact in our community.

Attached you find our Commitment Form, Code of Ethics, and Questionnaire, which lay out what our expectations are; if there is anything you would like clarification on, do not hesitate and contact one of our current directors.

Please understand there are more applicants and only a few open spots in our board of directors. Once the board of directors have read and reviewed you application, we will notify you on our decision.

Thank you for wanting to make our Chamber and community better,

Jorge Pantoja, President
jorgep@csdcpa.com

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Western Colorado Latino Chamber of Commerce Board of Directors Commitment Form

Mission

The Western Colorado Latino Chamber of Commerce is a dynamic business organization committed to promoting the success of our members by facilitating economic and business development and increasing cultural awareness, while offering a portal to our Latino communities.

Board Responsibility

The Board of Directors of the Latino Chamber of Commerce shall have supervision, control and direction of the affairs of the Chamber; shall determine its policies or changes therein within the limits of the By Laws; shall actively pursue its objectives; and shall have the responsibility of assuring necessary financing to effectively carry out a work plan approved by the Board of Directors.

Board Members are expected to:

- Attend at least 75% of Board meetings and actively participate
- Serve on a minimum of one committee/project (see attached committee sign-up form)
- Be an advocate of the Latino Chamber seeking opportunities to promote Latino Chamber initiatives
- Recruit at least three new chamber members per year of Board service
- Follow Code of Ethics
- Be courteous to colleagues by maintaining active communication with Chamber staff
- Honor commitments, be held accountable
- Maintain a current balance on their membership/finance record with the Chamber in accordance with the By Laws

I have read, understand, and commit to the above:

Printed Name

Signature

Date

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1 Contact Information

Name	
Street Address	
City and ZIP Code	
Work Phone	
E-Mail Address	

2 Boards and Committees on which you serve/have served

3 Briefly summarize the skills/knowledge/experience you bring to the board

4 Scope of Commitment for Board Members

Are you able to make a one-year commitment and participate at least 75% of the time to:

Attend monthly board meetings? _____

Participate in monthly After Hours events? _____

Actively participate in at least one committee? _____

Are you currently a member of the WCLCC? _____



As a member of the Board of Directors of the Western Colorado Latino Chamber of Commerce (WCLCC):

- I will abide by the By-Laws and Articles of Incorporation, and will fulfill my legal and moral responsibility to ensure that the organization does the best work possible in pursuit of its goals.
- I will support the mission and the purpose of the organization, and I will act responsibly and prudently as its steward.
- I understand that individual Board Directors may not speak to the public or the media on behalf of the Board unless authorized by the Board to do so.
- I will participate in 75% of monthly board meeting and after hours events and participate in at least one committee.
- I will act in the best interests of the organization, and recuse myself from discussions and a vote when I recognize a conflict of interest or the appearance of impropriety.
- I will advocate for the WCLCC in my community, and actively recruit new members.
- I will stay informed about the organization; I will ask questions and request information; I will participate and take responsibility for making decisions on issues, policies, and other board matters.
- I will work in good faith with other board members as partners towards achievement of our goals.
- I will remain in my board member position for one year.
- I understand that if I do not fulfill my board member responsibilities that I can be removed as a board member by a majority vote by the other board members.

I have read, understand, and commit to the above:

Printed Name

Signature

Date

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Committees:

There are three main committees within the WCLCC, for simplicity of this application we present their core responsibilities. Notice board members are required to help at least one committee, and a board member can assist two or more if he/she desires to. Committees meet once a month and present a report during the board meeting to our complete board of directors.

Membership:

Responsible for recruiting new members, retaining current members, obtaining feedback, and exchanging information with members.

Events:

Responsible for organizing, evaluating and overseeing subcommittees working on the events the Chamber sponsors throughout the year.

Finance:

Responsible for keeping the board of directors informed on how the chamber and its events are financially performing.

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